**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**July 11, 2017**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer led by Michael Shipp. Quorum was met.

**Adopt Agenda***:* AMotion made by Dr. E. H. Baker and seconded by Yvonne Lewis to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of June 13:**AMotion made by Dr. E. H. Baker seconded by Kathy Waxman to approve / accept the Minutes. Motion passed unanimously.

**Board Members present:**

Dr. E. H. Baker, Mike Shipp, Yvonne Lewis, Kathy Waxman and Alisa Lear.

**Absent Board Member:** Laura Nettles, Latanya Whiteside and Thelma Merrells

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer, Avius Zimmerman and Delores Harris.

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action**

NEDHSA’s FY18 budget was approved at the Governor’s budgeted level. NEDHSA will be impacted, but will be able to function with no significant effects to client services, staff, or contracts.

NEDHSA Executive Director spoke at the National Primary and Behavioral Health Through the Lens of Prevention conference held in Fort Worth, Texas.

NEDHSA launched a new app to better assist clients, potential clients, and the general public about mental health, addiction, developmental disability, and prevention services in northeast Louisiana.

NEDHSA and LDH OBH are waiting to see if their mutual integration proposal was selected by SAMHSA for funding. Additionally, NEDHSA, along select others, will be working with LDH OBH to submit another grant to help deal with the rising rates of suicide across Louisiana. Currently,

NEDHSA and LDH OBH are working to reduce the opioid crisis in Northeast Louisiana.

NEDHSA has a MIT Data Fellow assisting with its behavioral and primary healthcare integration award efforts

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report – A** Motion made by Yvonne Lewis and seconded by Dr. E. H. Baker to approve / accept the ED report as submitted. Motion passed unanimously.

**Monthly Fiscal Report –** Fiscal report was approved/ accepted as submitted by Angel Williams CFO.

**Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

The FY17-18 budget will be spread according to NEDHSA’s strategic plan. NEDHSA will operate at the $13.2 million level even though our appropriated budget authority for FY17-18 is $13,920,578. The demand for clinical services is increasing across our region. We have started to fill critical agency positions. Plans for expenditures are conservatively projected to be received in the fiscal year. All budget expenditures are projected based on revenue projections.

CFO and members of the finance team conduct monthly reviews and reconciliations to ensure income remains higher than agency expenses. The CFO briefs the Executive Director on NEDHSA’s finanical position weekly and provides the Executive Director a monthly financial report. The CFO will also continue presenting current budget data to members of the Board monthly.

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT = $3,298,788. Self-generated = $773,844.

**Board –**

* Agenda Planning - *Format/Additions/Deletions* – Board members are in agreement to continue with current format for AgendaPlanning

**BOARD MANAGEMENT** – Ongoing

* Board Development/ Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms due MONTHLY

**ADJOURN**

Next Meeting – **August 8, 2017**- **5:30 pm**

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